

WINGS TERMS AND CONDITIONS

1. We reserve the right at any time to require any event attendee to vacate if we suspect such person is intoxicated or causing damage to our property or is disrupting other guests or our staff or is causing unacceptable noise (inside or outside) or smoking inside. No refund of any payment will be made for any attendee asked to leave for any above reason.
2. Menus are subject to seasonal change if any part or ingredient is unavailable.
3. You or your guests must not damage our property and we reserve the right to recover the cost of repair from you. You must not make any damage or holes in the walls of our property for any purpose. Do not use any product that removes paint from the walls.
4. We do not permit self catered functions, other than as agreed by us. If we permit a function that is self food catered, it shall be on the following basis:
 - There is no access to nor use of our kitchen nor crockery nor cutlery
 - Room hireage and set up charge are paid in full prior to the event if it is one-off
 - There are minimum bar sales guaranteed of \$750.00 or if there is no bar opened and no alcoholic beverages consumed there is instead an additional sum payable for lock-up and periodic staff monitoring of \$80.00 where the function continues after 8.00 pm.
5. We do not accept firm bookings more than 24 months in advance.
6. Bookings beyond the date our charges in this pack apply (“the current period”) may be charged at the rate applicable at the time of holding the function (“the function date”) or an increase of 0.50% per month from the end of the current period to the function date, whichever is lesser.
7. When booking a wedding or function, the number confirmed as attending the event seven days prior to the event is the minimum number that will be charged for, as this is the number we will be required to prepare to cater for. Any greater number attending must be notified to us and you will be charged for them.
8. We request payment for our charges be made by one payee for the whole group and not by each individual attendee, except in respect of any cash bar operating.
9. Accounts overdue by 30 days incur interest from date of invoice at 1.5% per month plus costs of recovery. For repetitive events such as training seminars or conferences held periodically over a month or more will be invoiced at the conclusion of each continuous session and at least monthly.
10. Unauthorized charge backs incur a \$50.00 charge back fee. We do not usually agree to charge back except for Government departments, local authorities, public companies, repeat guests we have usually previously charged back in the past 5 years, and for these groups there is no charge back fee.
11. Deposits are non-refundable, even for a cancelled bookings, unless we decide otherwise. We will usually refund deposits less a non-refundable sum of \$500.00 where cancellation has been notified within the times below.

12. Cancellation of bookings must be notified to us at least **21 days** prior to the event date. Tentative bookings must be confirmed to us at least **21 days** prior to the event date. If we get a firm booking for the same date as a tentative booking, we reserve the right to cancel the tentative booking without notice. All bookings are tentative until the deposit sum is paid to us or satisfactory arrangements for payment made or we otherwise accept it in writing as a firm booking.
13. We reserve the right to refuse any booking request.
14. Deposits should be made payable to **Hobson Motor Inn** and can be direct credited to our **ASB Account** number: **12-3085-0202333-00**. All credits to our bank account should include your name and booking number (if you have it) and advice of the credit should be posted, faxed or emailed to us. It is essential you immediately let us know of any electronic, direct credit or deposit into our account.
15. Payment by credit card for sum exceeding \$2,000.00 shall be prior arrangement only.
16. All Bartercard payments over \$300.00 must have prior authorization from the Management and pre-accepted by Bartercard. Bartercard will NOT be accepted for food menus. Bar expenses will NOT be accepted on Bartercard basis, unless we have sourced the bar supplies from a Bartercard supplier. If we accept any booking intended to be paid on Bartercard more than 3 months in advance of the event date, we reserve the right to cancel the event if we intend to cancel our Bartercard membership, but will give you not less than 3 months notice of cancellation, or if you wish to proceed by making payment in cash we will give you a 10% discount for inconvenience. We must include this provision because sometimes bookings are made up to 2 years in advance.
17. No responsibility is accepted by us for any of your property left at our property or car park or stolen.
18. GST is at 12.5%. If the Government reduces or increases GST, then our charges will correspondingly change to reflect the GST rates at the time of our invoice to you.
19. The following pre-payment arrangements are required for any WEDDING or FUNCTION. These provision do NOT apply to conferences unless we expressly require them to apply. A **\$1,000.00 deposit** is payable to confirm your wedding or function with us. For groups exceeding 50 persons confirmation is usually expected at least **1 month** before the event date and in other cases as soon as possible to avoid the date being given to someone else. Our full charges, less deposit previously paid, are payable no later than **one week prior** to the event date, and if not so paid we reserve the right to give you notice of cancellation. This is because we incur supply and organization costs that can not be recovered if you fail to show. Where any part of our costs can not be pre-determined, such as part of the beverage costs, a reasonable estimate shall be payable one week prior and the balance of full payment may be require on the night at the conclusion of the event.
20. All bookings on public holidays will incur a minimum of 15% mark up.